



# Using a PlayStation or an Xbox to Access Home Learning

Follow this guide for how to access the school website, Office 365 and Teams using either a PlayStation or an Xbox.

## Xbox

### Accessing the school website

1. Got to Home Menu.
2. Select *My Games and Apps*.
3. Scroll down to *Apps*.
4. Go to *Microsoft Edge* application.
5. Type in a search for *Google*.
6. When on *Google*, search *Beacon View Primary Academy* and click the link for this.
7. Select the red **Continuity of Learning** bar along the top and then scroll down to your child's year group.

### Accessing Office 365 and Teams

1. Got to Home Menu.
2. Select *My Games and Apps*.
3. Scroll down to *Apps*.
4. Go to *Microsoft Edge* application.
5. Type in a search for *Google*.
6. When on *Google*, search *Office 365* and click the link for this.
7. Login with your child's email and password.
8. You will now be given the option to click any of the *Office 365* apps and will be able to use any of these apps as you normally would on a laptop or tablet.
9. Children can either access live lessons through their email or the *Teams* app (found when logging into *Office 365*).



## PlayStation

### Accessing the school website

1. Turn on the PS4.
2. Use your controller to scroll to the far right of the bar with the games to *Library*.
3. Select and click *Library*.
4. With the library, use the search bar to type in *Internet*.
5. Select the *Internet Browser* app.
6. Start *Internet Browser* and press the triangle button on the controller to search.
7. Once on the *Internet*, type in the search box *Google*.
8. When on *Google*, search Beacon View Primary Academy and click the link for this.
9. Select the red **Continuity of Learning** bar along the top and then scroll down to your child's year group.

### Accessing Office 365 and Teams

1. Turn on the PS4.
2. Use your controller to scroll to the far right of the bar with the games to *Library*.
3. Select and click *Library*.
4. With the library, use the search bar to type in *Internet*.
5. Select the *Internet Browser* app.
6. Start *Internet Browser* and press the triangle button on the controller to search.
7. Once on the *Internet*, type in the search box *Google*.
8. When on *Google*, search Office 365 and click the link for this.
9. Login with your child's email and password.
10. You will then be given the option to click any of the Office 365 apps and will be able to use these as you normally would on a laptop or tablet.
11. Children can either access live lessons through their email or the Teams app (found when logging into Office 365)

