



26th March 2021

Dear Parents/Carers,

From next week (Monday 29th March) we are having a garden roof/canopy fitted to the Reception and Preschool outdoor areas. This will mean that children have shade during the summer months and shelter throughout the winter months and I think you will agree that this is very important for your child's learning and development.

It has taken a long time to get this shelter planned and the majority of the works will take place over the Easter holiday to avoid any disruption. Unfortunately, the work to prepare for the installation does need to start next week and this will mean a little disruption for the last 3 days of term. Please read the below information carefully so you know what to expect.

Changes:

All children in Early Years will NOT enter or exit from their usual classroom doors for the three days next week.

Year R Children

Reception children will enter the building at **8:50am** via the school hall doors. These doors are situated at the front of the school passed the Year 1 and 2 classrooms. Don't worry, there will be staff at the front of the school to show you the way, and your child's teacher will be there to greet the children and take them down to their classrooms. They will then exit at **3:05pm** from these same doors in the school hall.

Pre-school

Children in Preschool will enter and exit the building from the east stairwell entrance, situated behind the school office area. The Preschool staff will be at the door to ensure your children are taken safely to the preschool room. Morning sessions will begin at **9:00am** and finish promptly at **11:45am**. Afternoon sessions will begin at **11:45am** and children will need to be collected at **2:50pm** from the same east stairwell doors. This is to ensure that social distancing and safe movement can be maintained by parents/carers and children throughout the school day.

We apologise for any inconvenience that this may cause, it is only for these three days and the benefits this brings the children in the long term will be worth it.

Thank you for your cooperation with this matter.

Yours Sincerely
Mrs E Hogan
EYFS Leader